

International Collaborations and Activities - Checklist for GMAS Entry

PI:

Sponsor:

Project Title/Nickname:

Deadline Date:

Please answer Yes to all questions about planned collaborations and activities that will apply to the proposed project. If plans are not well-defined at time of proposal, answer No.

International Travel

Yes

No

Will anyone on the project team be travelling outside of the U.S in support of the project aims?

If Yes, select up to 4 countries and check the boxes to indicate the activities associated with each country. If more than 4 countries will be visited, enter the additional countries and activities in the text box below the table.

Country	Fieldwork (data/sample collection, surveying, experimental work, etc.)	Meeting or convening with a subawardee	Presenting research results at a conference	Learning scientific/ experimental techniques	Student (graduate or undergrad) travel	Other (please specify in text box below)

International Collaborations (other than Subaward recipients)

Yes

No

Does the project involve collaboration with an individual who is employed or engaged outside of the U.S. in support of the project aims, regardless of the collaborator’s nationality and whether the individual is receiving funding?

If Yes, select up to 4 countries and check the boxes to indicate the collaborations associated with each country. If collaborations will involve more than 4 countries, enter the additional countries and activities below the table.

Country	Fieldwork (data/sample collection, surveying, experimental work, etc.)	Writing papers or presenting on project results	Exchanging data and/or research materials	Providing consulting or other services	Developing or donating resources (financial or in-kind) in support of project	Other (please specify in text box below)

Establishment of New International Site

Yes

No

Will the proposed project require any of the following?

- Use of project funds to purchase or lease real estate in a country other than the U.S.
- Relocation of project personnel to a foreign country for multiple months at a time
- Inclusion of Harvard's name in the title of a new international site

If Yes, select up to 4 countries in which new international sites will be established and provide a brief description of the activities. If new sites will be established in more than 4 countries, enter the countries and a brief description of the activities in the text box below the table.

Country	Comments (max 200 characters/country)

Use of Facilities/Instrumentation at an International Site

Yes

No

Will facilities and/or instrumentation at an existing foreign site be used to conduct the project?

If Yes, select up to 4 countries in which facilities/instrumentation will be used. Indicate who will be using them, what activities will be performed, and note if payments will be made to foreign entities/ individuals in connection with such use. If more than 4 countries will be involved, enter the additional information below the table.

Country	Comments (max 200 characters/country)

International Shipment/Transfer/Exchange of Research Materials, Data, and/or Equipment Yes No

Will the project involve any of the following between Harvard personnel and international collaborators, subrecipients, vendors, or locations?

- Shipment or transfer of equipment, software, or technology
- Shipment of biological, chemical, or radioactive samples
- Transfer of data (other than through publication)

If Yes, select up to 4 countries and check the boxes to indicate the associated activities. If more than 4 countries will be involved, list the additional countries and activities in the space below the table.

Country	Data, whether owned by an international collaborator/ subrecipient, Harvard, or 3rd party	Equipment, software, or technology	Biological, chemical, or radioactive materials

Foreign National (Required only for NASA, Dept. of Energy, and Dept. of Defense proposals) Yes No

Will any foreign nationals be working on the project, either in a paid or unpaid capacity?

For the purposes of this question, Foreign National refers to an individual who is a citizen of any country other than the United States. This includes individuals working at Harvard while on a student or work visa but not individuals who hold U.S. permanent residency status (i.e. holders of a green card).

If Yes, select up to 4 countries and indicate the project team members. If foreign nationals from more than 4 countries will be working on the project, enter the additional information in the space below the table.

Country	Comments (max 200 characters/country)

International Human Subjects and/or Animal Research Yes No

Does the project involve human subjects and/or vertebrate animal research at an international site?

If Yes, select up to 4 countries and check the boxes to indicate the activities associated with each country. If human/animal research will take place in more than 4 countries, enter additional information below the table.

Country	Human Subjects Research	Animal Subjects Research

Impact on U.S. Foreign Policy (Required only for NIH proposals)

Yes

No

Does the project include any activity that may have an impact on U.S. foreign policy through the involvement in the affairs or environment of a foreign country?

Examples of activities that may impact the vast landscape of U.S. foreign policy may include:

- Involvement in the resources, population, or wildlife of a foreign country
- Providing research outcomes to a foreign government related to their economy
- Developing an implementation plan for a foreign country's trade policies (e.g. agriculture)

If Yes, select up to 4 countries in which foreign policy activities will take place and briefly describe those activities. If more than 4 distinct foreign policy activities are planned, enter the countries and describe the associated activities in the text box below the table.

Country	Comments (max 200 characters/country)

Additional Comments

Please visit the [Office for Sponsored Programs website](#) for additional information and guidance on how to complete the International Collaborations and Activities Approval in GMAS