



**Harvard Policies and Guidelines for Faculty of Arts (FAS) Researchers**  
(Note that the list below represents a non-exhaustive compilation.)

	Policies and Guidelines	Contact
<b>General research policies</b>		
<i>What do I need to know before starting a research project at Harvard?</i>	<a href="#">FAS Principles Governing Research</a>	<a href="#">Patrick Fitzgerald</a>
<i>What are the 12 essentials I should know?</i>	<a href="#">Quick Guide for Researchers</a>	<a href="#">Webb Brightwell</a>
<i>Do I need to sign any agreement when I do research at Harvard?</i>	<a href="#">Harvard University Participation Agreement</a>	<a href="#">Office of Technology Development</a>
<i>Where should I share a copy of my publications resulting from Harvard research?</i>	<a href="#">FAS Open Access Policy (Digital Access to Scholarship at Harvard - DASH)</a>	<a href="#">Office for Scholarly Communication</a>
<i>How do I manage my research data – whether it's my own data or I receive it from another collaborator?</i>	<a href="#">Harvard Research Data Security Policy; Research Data Management</a> ; <a href="#">Data Use Agreements System Support</a> and <a href="#">Guidance</a>	<a href="mailto:RDSAP@harvard.edu">RDSAP@harvard.edu</a> ; <a href="#">Data Use Agreements System</a>
<i>Are there restrictions for the use of Harvard's name or logo in a research project?</i>	<a href="#">Policy on the Use of Harvard Names and Insignias</a>	<a href="#">Office of the Provost Trademark Program</a>
<i>Are there any lab safety measures or training requirements to consider?</i>	<a href="#">FAS Environment and Safety Plan</a>	<a href="#">Environmental Health and Safety</a>
<i>I would like to involve undergraduate students in my research.</i>		<a href="#">Noël Bisson</a> or <a href="#">Greg Llacer</a>
<i>What do I have to do if I suspect research misconduct?</i>	<a href="#">Policies &amp; Procedures for Responding to Allegations of Misconduct in Research</a>	<a href="#">Stacey Springs</a>
<i>How do I decide who should be listed as an author in my publication?</i>	<a href="#">Guidelines on Authorship and Acknowledgement</a>	<a href="#">Stacey Springs</a>
<b>Policies regarding professional outside activities, industry collaborations, and international research</b>		
<i>What should I consider when I engage in professional activities outside of Harvard?</i>	<a href="#">FAS</a> and <a href="#">University</a> policies on outside activities; <a href="#">University Principles Governing Commercial Activities</a>	Relevant Dean (appointment-related) or <a href="#">Kristen Harding</a> (financial interest-related)
<i>What if I get compensated directly by an outside organization for consulting, speaking, or advisory board service?</i>	<a href="#">FAS policy</a> and <a href="#">University policy</a> on financial conflicts of interest (fCOI)	<a href="#">Kristen Harding</a>
<i>What do I have to be aware of when collaborating with industry or engaging in commercial activities?</i>	<a href="#">University Principles Governing Commercial Activities</a> ; <a href="#">FAS Policies Relating to Research and Other Professional Activities Within and Outside the University</a>	Relevant Dean (project approval) or <a href="#">Kristen Harding</a> (conflict of interest)
<i>I have a non-Harvard visitor working with me in my lab.</i>	<a href="#">Visitor Participation Agreements</a>	<a href="#">Patrick Fitzgerald</a>
<i>I plan to send items or information to or travel outside of the US.</i>	<a href="#">Export Controls Policies and Procedures</a> ; <a href="#">Export Control Policy Statement</a>	<a href="#">Kristen Harding</a>
<i>I plan to participate in international research.</i>	<a href="#">Harvard Global Support Services</a> ; <a href="#">Guidance for International Projects</a>	Multiple (see Guidance)
<b>Policies regarding federal or non-federal sponsored research</b>		
<i>What policies apply to externally-funded research?</i>	Office for Sponsored Programs (OSP) provides a comprehensive list of policies	<a href="#">OSP Policies</a>
<i>Do I need to disclose any of my non-Harvard affiliations to my sponsors?</i>	<a href="#">Guidance for Faculty Disclosure</a> ; <a href="#">Federally-Funded Faculty Disclosure Requirements</a>	<a href="#">Kristen Harding</a>
<b>Policies regarding intellectual property and non-funded legal agreements</b>		
<i>What do I have to know if my research results in an invention?</i>	<a href="#">Intellectual Property Policy</a> addresses inventions, copyright, royalties, licensing	<a href="#">Office of Technology Development IP Team</a>
<i>What do I need to do when I want to receive or share materials?</i>	<a href="#">Material Transfer Agreements (MTA)</a>	<a href="#">Office of Technology Development MTA</a>
<i>I have been asked to sign a non-funded agreement (e.g., confidentiality, data use, non-disclosure).</i>	<a href="#">Legal Agreements Workflow</a> provides the contact information for each type of agreement	Multiple (see Workflow)
<b>Policies regarding research with human participants, animal subjects, or biohazardous material</b>		
<i>What do I have to do before starting a project that involves human subjects?</i>	<a href="#">Use of Human Subjects in Research</a>	<a href="#">Committee on the Use of Human Subjects</a>
<i>I intend to use non-human vertebrate animals in my research.</i>	<a href="#">Institutional Animal Care and Use Committee (IACUC) Policies</a> (Harvard Key access only)	<a href="#">IACUC</a>
<i>What is the approval process for research involving embryonic stem cells?</i>	<a href="#">Embryonic Stem Cell Research; Oversight (ESCR0) Committee – Policies and Procedures</a>	<a href="#">ESCR0</a> or <a href="#">Melissa Lopes</a>
<i>My work involves recombinant DNA (rDNA) or biohazards.</i>	<a href="#">Committee on Microbiological Safety (COMS)</a>	<a href="#">COMS Staff Listing</a>