

Addendum B: Authorship Discussion Tool

This tool is intended to provide questions that will help facilitate dispute discussions amongst the research team members to ensure the right information is documented and considered prior to proceeding to an ad hoc committee.

Who should be involved in the conversation?

What is the nature of the authorship dispute?

At what stage of the research/scholarly work is the project at currently? (e.g., protocol design, data collection, data analysis, preparing the manuscript, manuscript has been submitted)

What agreements/discussions have occurred to date on the assignment of authorship and attribution of credit on this project?

What are the roles of those who worked on this project (whether or not they are currently described as an author)? (refer to the CRediT Taxonomy² for specifying roles)

Who among this list meets the following criteria for authorship:

- Have made substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data; or the creation of new software used in the work; or have drafted the work or substantively revised it
- Have approved the submitted version (and any substantially modified version that involves the author's contribution to the study)
- Have agreed both to be personally accountable for the author's own contributions and to help ensure that questions related to the accuracy or integrity of any part of the work, even ones in which the author was not personally involved, are appropriately investigated and resolved

What efforts have been undertaken to resolve this matter?

² Contributor Roles (CRediT) Taxonomy <https://www.casrai.org/credit.html>